

REGISTRATION FORM

Please complete all sides (4) then sign at the bottom of the last page.

The General Data Protection Regulation (GDPR), provisions of the Data Protection Act 2018 (DPA 2018) and the Education (School Records) Regulations (1989) protect this strictly confidential information, stored by the Care & Learning Centre (C&LC) on its child records database. The information on ethnic origin and first language is needed by the C&LC to ensure that resources are made available when required and that it offers real equality of opportunity for all pupils.

Full details about how we use this data and the rights you have around this can be found in our Data Policy on our website www.monkfieldpark.cambs.sch.ukf where you will also find our Privacy Notices. If you have any data protection queries, please contact our Data Protection Officer whose contact details are on our Privacy Notice.

CHILD'S DETAILS

Legal Surname as it appears on child's birth certificate

Legal Forename as it appears on child's birth certificate

Middle name(s)

Preferred Forename Gender:

Date of Birth

Home Address

Postcode Home Telephone number:

In Local Authority Care: If Yes, Name of Care Authority

Name & address of previously attended pre-school setting

Please indicate which provision you would like your child to attend

| | | | |
|----------------------------------|--|--|--|
| Pre-school for funded 2 year old | | Pre-school for paying 2 year old | |
| Pre-school for funded 3 year old | | Pre-school for funded 3 year old, plus additional paid pre-school sessions | |
| Breakfast Club | | After School Club | |

EMERGENCY CONTACT – IF NO PERSON WITH PARENTAL RESPONSIBILITY IS AVAILABLE

If you provide information on behalf of anyone else, then in doing so you are confirming that you explained how their information may be used by us and they have given permission for you to do so. You have informed them that their data will only be used by the C&LC if the C&LC is unable to make contact with a person with Parental Responsibility, that their data will be deleted once your child leaves Monkfield Park CLC, or the emergency contact no longer wishes to have their data stored by the C&LC. You, the contact with Parental Responsibility, will inform us if other contacts no longer wish for their data to be held by us.

Signed: _____ (Person with Parental Responsibility)

Title; Surname; Forename

Contact telephone numbers:

MEDICAL DETAILS

Doctors Surgery:

Address and telephone number

Please state any medical conditions of which you wish the C&LC to be made aware of, (e.g. asthma, epilepsy, allergies)

.....
Please state if your child has a medically diagnosed food allergy or intolerance:

Does your child have any Special Needs Provision YES/NO?

If YES *SEN Support/*EHCP *Statement? (*Please delete accordingly)

Does your child have in place an Early Health Assessment (EHA)? YES/NO?

PERSONAL INFORMATION

To help us in monitoring equal opportunities you are asked to complete the following:

- 1. Country of birth Nationality;
- 2. Family's Ethnic Origin. (Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.)

| | |
|--------------------------------------|--|
| White - British | |
| White – Irish | |
| White - Traveller of Irish Heritage | |
| White - Gypsy/Roma | |
| White - Any other White background | |
| Mixed - White and Black Caribbean | |
| Mixed - White and Black African | |
| Mixed - White and Asian | |
| Mixed - Any other mixed background | |
| Asian or Asian British -Indian | |
| Asian or Asian British - Pakistani | |
| Asian or Asian British – Bangladeshi | |

| | |
|--|--|
| Any other Asian background (This includes African Asian, Nepali, Sinhalese, Sri Lankan Tamil....) | |
| Black or Black British -Caribbean | |
| Black or Black British -African | |
| Any other Black background | |
| Chinese | |
| Any other ethnic group – please circle one. (This includes Afghan, Arab, Egyptian, Filipino, Iranian, Iraqi, Japanese, Korean, Kurdish, Latin American, Lebanese, Libyan, Malay, Mauritian, Moroccan, Polynesian, Thai, Vietnamese, Yemeni...) | |
| I do not wish an ethnic background to be recorded | |

3. Date of arrival in UK (if relevant)
4. First language Other language(s)
5. Religion

If there are any religious or cultural practices of which the C&LC should be aware, please specify.

6. Please give the name, gender and date of birth of any other children in your family who are attending the C&LC or Monkfield Park Primary School.

| | | |
|------|---------------|---------------|
| Name | Date of Birth | Male/Female |
| Name | Date of Birth | Male / Female |

| |
|---------------------------|
| MARKETING MATERIAL |
|---------------------------|

Please indicate your consent below as to whether you wish to receive marketing material regarding the following:-

- Monkfield Park Primary School YES/NO
- The Friends of Monkfield Park YES/NO

| | |
|---|-----------------|
| I certify that, to the best of my knowledge, the information on this form is correct. | |
| Signature; | Parent/Guardian |
| Date | |

If you have any queries before returning this form please contact the C&LC by telephone 01954 273301 or e-mail clcoffice@monkfieldpark.cambs.sch.uk.

Please return this form when completed to:-

Monkfield Park Care & Learning Centre
 School Lane
 Great Cambourne
 Cambridgeshire
 CB23 5AX