



AI Transparency Statement

At Monkfield Park we recognise that Artificial Intelligence (AI) is rapidly evolving and its responsible use can have wide reaching benefits in efficiency, insight, and creativity in education.

As a school, we are committed to exploring AI's potential and the ways that it can enhance the quality of education and streamline our administration operations, whilst safeguarding people, their data, and decision making integrity. In doing so, we recognise that it is important that we remain transparent and maintain the trust of our school community

We will ensure our engagement with AI is ethical, transparent, and aligned with educational values and government guidance, keeping human oversight central to all processes. We will:

- Use AI models to support efficiency in our work and remain transparent about their use.
- Ensure a human reviews, fact-checks, and questions AI outputs, ensuring responsible and ethical use.
- Promote and support awareness of risks and benefits, ensuring privacy, safeguarding, and the removal of bias in all we do.
- Not enter or process personal, sensitive, or identifiable information into unmanaged or unapproved AI tools.
- Use AI in accordance with relevant data protection laws, to safeguard the privacy and confidentiality of our children and staff.

We encourage open dialogue and invite questions or concerns regarding the implementation and use of AI at Monkfield Park.

This Transparency Statement should be read in conjunction with Monkfield Park's AI policy.