

Out of School Club Newsletter 4

Monday 28th October 2019

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Term Dates

**Term dates,
training days
and holidays**



The Breakfast & After School Clubs close for Christmas on Wednesday 18th December 2019 and re-open on Monday 6th January 2020. The Care & Learning centre is closed on Friday 3rd January 2020 for a Training Day in line with Monkfield Park Primary School.

Our Holiday Club will be open on the 19th, 20th, 23rd & 24th December from 8.00 am until 6.00 pm daily and sessions are charged by the hour so you can book to suit your needs.



Holiday Club

The children who attended our October Half-Term Holiday Club enjoyed a spooky week filled with Halloween themed activities.



Monday was Sensory Day which involved making and playing with gloop, creating play-dough 'Creepy Crawlies', sweet and sour tasting and brewing 'Witches Potions'.

On Tuesday it was Team game day and the highlight was 'mummifying' each other!



It was Halloween Craft Day on Wednesday where spiders web decorations were made along with pumpkin oranges, pom-poms and creepy hands.



Thursday was Cooking Day' where the children made and decorated cakes and biscuits and carved pumpkins.

The week ended with a Halloween party on Friday which was thoroughly enjoyed by the children and adults alike!!!



Absences

Please remember to let us know if your child won't be attending any of their booked sessions at the Care & Learning Centre. If your child is sent home from school during the day due to illness and are due to attend the After School Club later in the day please also let us know.



Collection of Children

If someone different will be collecting your child from the After School Club please let us know prior to them arriving. We will not let children go home with anyone we are not expecting and we will need to contact you to authorise them to take your child home. If you would like to add anyone to your list of people authorised to collect your child(ren) please let us know.



Early Years Foundation Stage children cannot be collected by anyone under the age of 16 years.

If you would like your child to walk home on their own as they get older please inform us of this in writing or by email stating the time you would like them to be released using clcoffice@monkfieldpark.cambs.sch.uk

Cancellation of Sessions

If you need to cancel or reduce your child's sessions one month's written notice is required during which time fees are payable. You can do this by emailing us using clcoffice@monkfieldpark.cambs.sch.uk

If you require any additional sessions please request these by email and we will get back to you regarding availability.



Monkfield Park Primary School Clubs



If your child is attending an After School Club in Monkfield Park Primary School please remember to let us know along with the dates the club is running and start/finish times.

If you need us to take your child over or collect them from school clubs please let us know.

Safeguarding

Please remember to sign in and out when you drop off and collect your child(ren) in order to comply with our Safeguarding procedures. There is a signing sheet at the hatch to the office and three more in the main entrance.

Thank you for your co-operation with this.

**Safeguarding is
Everyone's
Responsibility**